

**Bremer County Board of
Health
415 East Bremer Avenue
Waverly, IA 50677
(319) 352-0130**

The Bremer County Board of Health regular meeting was called to order by Chair Sally Yungtum at 6:28 PM on July 9, 2025. The meeting was held at the Bremer County Health Department located at 403 3rd Street SE. in Waverly.

The board of health members present were Amanda Gesme, Dr. Joe Sampson, and Sally Yungtum. Dr. Courtney Bochmann and Dewey Hildebrandt were absent. Katie Strub, Amanda Kirchhoff, Lindsey Koehler, and Lindley Sharp were also in attendance.

Motion by Dr. Sampson, seconded by Gesme, to approve the July 9, 2025, agenda. The motion carried unanimously.

Motion by Gesme, seconded by Dr. Sampson, to approve the minutes from the May 7, 2025, regular meeting. The motion carried unanimously.

No public comment was received.

Katie Strub from UnityPoint Allen provided an annual update on the Child Protection Center, Family Planning, and Maternal Health for the year 2024.

Amanda Kirchhoff of Operation Threshold delivered the annual update on the Women, Infants, and Children (WIC) program. She reported that the Ever Breastfed rate among Bremer County WIC participants was 80 percent and that the total dollar amount spent on WIC-approved foods in Bremer County during 2024 was \$416,940.14. Both Strub and Kirchhoff exited the meeting following their updates.

Lindsey Koehler presented an update on the Bremer County Private Well contract, including data on wells plugged, wells tested, and permits issued for both wells and septic systems for fiscal year 2025 (FY25).

Koehler also informed the board about the Hinds Addition Sewer and Water Project in Waverly, which will affect 36 homes. The City of Waverly is proceeding with preliminary design plans to extend municipal water and sanitary sewer services to the area due to concerns about aging infrastructure and the safety and reliability of existing wells and septic systems. Koehler exited the meeting after her report.

Lindley Sharp provided a departmental update covering May through June 2025. Her report included the closeout of the FY25 contracts, communicable disease activity, implementation of a sun safety program, the launch of a new Measles, Mumps, and Rubella (MMR) vaccine initiative, and a summary of other departmental accomplishments during the time period.

Sharp then presented the Bremer County Health Department's budget and financial report for the period of July 2024 through June 2025. Dr. Sampson moved to accept the report as presented, with Gesme seconding. The motion carried unanimously.

A revised job description for the Bremer County Health Department Administrator position was shared by Sharp. The update reflects the current scope of the role following the discontinuation of home health services and aligns with a county-wide job description review conducted by Iowa Workforce Development. Dr. Sampson moved to approve the revised job description, seconded by Gesme. The motion carried unanimously.

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Sharp also presented updated employee evaluation forms for both the Administrator and the Public Health Nurse positions. These revisions were made to reflect changes in job responsibilities. Dr. Sampson moved to approve the updated evaluation forms, seconded by Gesme. The motion carried unanimously. Chair Yungtum requested that Sharp present a timeline for completing departmental evaluations at the next regular meeting.

The next regular Board of Health meeting will be held on September 10, 2025, at 6:30 PM at the Bremer County Health Department office located at 403 3rd St. SE, Waverly, IA 50677.

Gesme moved to adjourn the meeting at 8:09 PM. Dr. Sampson seconded the motion, which carried unanimously.

Respectfully Submitted,

Lindley Sharp

Lindley Sharp, Secretary